

# LIMITED PUBLIC ACCESS – BY APPOINTMENT ONLY

Due to restrictions on maximum capacity in this space, Public Access is permitted **By Appointment Only** until further notice

## If you have an appointment:

Present yourself to the Greeter with your appointment confirmation information

## If you are requesting a Walk-In:

Present yourself to the Greeter and indicate what business you must accomplish today. *Walk-Ins will be accommodated as capacity allows and as the relevant staff become available.*

## To schedule a future appointment:

Call: 312-898-9811

## To file documents:

Time-stamp your document and place it in the Drop Box.

*(Include a self-addressed envelope to have a receipt mailed to you)*

## Am I in the correct office?

### Services Available in this Office

Estimates and Payments of Redemption of Tax Year 2017 and Prior Taxes  
Certified Copy of Payment for Tax Year 2017 and Prior Taxes  
Certified Copy of a Judgment Book page  
Tax Buyer filings  
Verification of "Take Notice Fee"  
Identify PIN from address or legal description  
Copy of Tax Map or PIN Legal Description  
Tax Certification of Plat (prior to Recording)  
Taxing District Filings  
Fire Insurance Certification  
Vacated Tax Sale Filing

### Services NOT Available in this Office

Payment or Questions about Current Taxes (2018 & 2019) – See Cook County Treasurer  
Questions about the 2018 Tax Sale – See Cook County Treasurer  
Questions about Property Tax Values – See Cook County Assessor  
Questions about Homeowner or Senior Citizen Exemptions – See Cook County Assessor  
Questions about Property Ownership or Deeds – See Cook County Recorder of Deeds

## No Time to Wait?

Documents to be Filed may be Time-Stamped and placed in the Drop Box

The following Services and Products available via Phone, Online or through USPS or other carrier:

### Tax Redemption

#### Taxpayer Services:

#### Order an Estimate of Redemption:

<https://www.cookcountyclerk.com/publications/order-form-estimate-cost-redemption-or-other-delinquent-tax-bills>

#### Other Taxpayer questions:

Call: 312-603-5645

Or Email: [Delinquent.TaxSales@cookcountyil.gov](mailto:Delinquent.TaxSales@cookcountyil.gov)

#### Taxbuyer Services:

#### 2019 Forfeiture Sale 22-5 Take Notices:

Follow directions on <https://www.cookcountyclerk.com/agency/property-taxes>

Email: [Delinquent.TaxSales@cookcountyil.gov](mailto:Delinquent.TaxSales@cookcountyil.gov)

#### Notices of Extension:

Follow directions on <https://www.cookcountyclerk.com/agency/property-taxes>

Email: [Delinquent.TaxSales@cookcountyil.gov](mailto:Delinquent.TaxSales@cookcountyil.gov)

### Map Department

#### Obtain a PIN from an address:

Cook County Assessor's website: <https://cookcountyassessor.com>

CookViewer mapping application: <https://maps.cookcountyil.gov/cookviewer/>

Additional assistance: Call 312-603-5640

#### Legal Description Request (\$10 fee):

<https://www.cookcountyclerk.com/publications/order-form-certified-legal-description-10>

#### Tax Map Request (\$5 fee):

<https://www.cookcountyclerk.com/publications/order-form-tax-maps-5>

#### Plat Approval/Tax Search: Email [Clerk.Maps@cookcountyil.gov](mailto:Clerk.Maps@cookcountyil.gov)

Additional assistance: Call 312-603-5640

Or Email: [Delinquent.TaxSales@cookcountyil.gov](mailto:Delinquent.TaxSales@cookcountyil.gov)

## Taxing District Rates & Filings

### Document filing:

Online: Documents may be filed using the Clerk's secure taxing district portal at [DistrictPortal.cookcountyclerk.com](http://DistrictPortal.cookcountyclerk.com)

In Person: Time-stamp your document and place it in the Drop Box. For return receipt, please include a self-addressed envelope

For other taxing district questions or to make an appointment, contact [Tax.Extension@cookcountyil.gov](mailto:Tax.Extension@cookcountyil.gov)

## Accounting Department

For Accounting Department Questions or Requests email [delinquenttax.accounting@cookcountyil.gov](mailto:delinquenttax.accounting@cookcountyil.gov)